



THE GOVERNING BODY OF NEW WOODLANDS SCHOOL

AGENDA

For the Governing Body Meeting to be held on

WEDNESDAY 1 FEBRUARY 2023 AT 6:00 PM

<i>Total 11 Governors: 1 x Head, 1 x Staff, 1 x LA, 2 x Parents, 4 x 1 Vacant Co-opted</i>	Initials	Category	Attendance
Carlie Warner	Head	Headteacher	Present
Michelle Fenniche (Chair)	MF	Local Authority Governor	Present
Aida Shoush	AS	Co-opted Governor	Present
Vacant		Co-opted Governor	
Joanna Gent (Vice Chair)	JG	Co-opted Governor	Present
Lisa Hutton	LH	Staff Governor	Apologies
Nalan Salih	SN	Parent Governor	Apologies
Natalie Page Left meeting 6.40 (unwell child)	G	Parent Governor	Present
Jack Booth	JB	Co-opted Governor	Present
Alison Coutts	AC	New Co-opted Governor	Present
Also:			
Natasha Dunbar	ND	Clerk	

A quorum of one half of the governors in office is necessary for all decisions. (5)

If you are unable to attend the meeting, please notify the Clerk – Natasha.Dunbar@lewisham.gov.uk

1.0	<p><u>APOLOGIES, DECLARATIONS OF INTEREST, BUSINESS FOR THE MEETING and REGISTER OF INTERESTS</u></p> <p>LH and NS sent their apologies. Their apologies were ACCEPTED by all governors.</p> <p>AC was invited to attend the FGB as a potential new co-opted governor.</p> <p>There were no declarations of interest declared.</p>
2.0	<p><u>GOVERNOR BODY MEMBERSHIP</u></p> <p>Resignation: Jas Basi Co-opted Governor Dec 22 Possible new governor to join meeting Alison Coutts</p> <p>AC was invited to attend New Woodlands FGB meeting as a possible new co-opted governor. AC introduced themselves and stated their interest in the school and the field they work in advising students of their career options and lecturing nursing. The HT and Chair had previously met with</p>

	<p>AC and thought their background in nursing and careers would be a good asset for the governing body.</p> <p>All governors voted AC as a new Co-opted for New Woodlands School.</p> <p>AC new co-opted Governor appointment commencing 01.02.23 to 31.01.27.</p> <p>A discussion will be held with AC to see what committees they would like to join.</p> <p>Action: The clerk to send training information to AC and relevant new starter information.</p>
3.0	<p><u>MINUTES OF THE LAST MEETING & MATTERS ARISING</u></p> <p>To approve the minutes of the meeting held on 7 December 22. Draft minutes were circulated with the agenda prior to the meeting.</p> <p>The minutes of the 7 December 22 were APPROVED as fair and accurate recording of the meeting. The chair will sign the minutes.</p> <p>Actions updates:</p> <ul style="list-style-type: none"> • The assistant headteacher was not able to attend the FGB meeting to give an update on the green paper. This will be deferred to the next FGB meeting. • JG reviewed the policy sent to her by the HT. • JH, MF, and the HT will meet on the 10.02.23 to discuss the TLR, they will give an update at the next FGB meeting. • The E-Support package was agreed and purchased for staff. • The pay committee are to arrange to meet, MF to contact JG and AS to discuss • KCSIE training has been completed by all governors.
4.0	<p>All staff CPD</p> <p>The chair sent CPD information to all governors as requested at the last FGB meeting. Training days information was included, showing the teaching assistants training programme.</p> <ul style="list-style-type: none"> • Staff attended Training on the schools' Inset days. • Staff individual training programmes were sent to all governors, showing staff middle leaders training. • There have been three Twilight sessions • The Brooke Street Traffic Light system training is an online training programme for staff <p>Action: MF will send governors information on Ofsted training.</p>
5.0	<p><u>SCHOOL IMPROVEMENT</u></p> <p>Updated SEF</p> <p>The SEF was sent to all governors prior to the meeting. The HT reported the Vision and Mission Statement had changed slightly. The school are working on Self-Regulation skills, which will enable students to be able to participate in society and be more employable.</p>
	<p>The SEF will be evaluated on 10th February, this will be for the first part of the school year. The next steps are from last year.</p> <p>The Behaviour policy was discussed with staff and sent to all parents to have their view, so they</p>

had time to evaluate the policy. The Behaviour policy is linked to the school's mission statement. The Behaviour policy was presented to the children. The Chair advised the Behaviour policy is to be in place before the Mission Statement.

It was asked if the mission statement was sent to staff. The HT advised the mission statement had not changed; self-regulation was added to the statement.

Action: The HT will send the mission statement to all staff. The next Evaluation will be presented at the next FGB meeting.

Pupil Premium and Strategy Statements

Highlights:

- 61 children are pupil premium, 28 are non-pupil premium, the percentage is high for pupil premium in the school
- Attendance primary pupil premium do better than non-pupil premium
- In the Secondary School the attendance is lower than non-pupil premium
- Data has been compared to other schools. Speech language and learning are aspects of the pupil premium strategy.
- There are eight children having one to tutoring to help with catching up. This has just started, there have been two sessions so far. The children are enjoying the lessons and want to continue. The impact will be measured after six weeks.
- The school have to pay £5k towards the tutoring, the government will pay 60%.

It was asked which bespoke therapies are being used. The HT advised whatever therapy a child needs; the therapist will meet with the child and discuss what their individual needs are.

Q: How often is the therapist in the school and how often is the child seen? **A:** They are working on a termly model and it is dependent on the therapy needed.

- There are 13 children accessing the service, the therapist is attending two days a week. There is TA who is a trained therapist and is working with some children. There is funding available from the Virtual School. The HT has met with Dee Dee from the Virtual School looking at day therapy, which will aid another four children. There is also CAMHS support.
- The children's needs are too high to be supported by the NHS Lewisham Service.

It was asked if Students Placements could support in this area. The HT advised the level of need from the children are high, they would be concerned for the students working in this placement.

Q: How do you identify children who are eligible to free school meals. **A:** The HT had organised an academic day to support parents' complete forms to claim for free school meals.

- All EHCP plans are now sorted, there is only one child waiting for their ECHP.

JB suggested a counsellor being part of the FGB. The HT advised they are linked to lots of charities that can support with funding for the children.

The school are not part of Governors Hub, it was suggested the documents are to be uploaded on this system. JB was to meet with JH. It was advised this was followed up by JH, the school business manager. The school are not willing to pay for the service due to lack of funding.

Action: Governors Hub to be relooked at. The HT will investigate this, and the clerk and chair will have a discussion around the discrepancy of this service is it to be paid for.

	<p>Sports premium:</p> <p>The last Sports premium is to be evaluated; this is done by the financial year. The HT will meet with school middle leaders to discuss coaches for this year.</p> <p>The Chair asked if the children had additional swimming due to lessons missed in covid. The HT had spoken to other middle leaders, who advised they carry on with their six-week programme. The chair advised the children had missed out on swimming and the premium could be used throughout the school. It was suggested year seven and the transition class could have sessions.</p> <p>All governors agreed with this proposal. The HT will follow through with this request. An audit will be done for year six to see how far they can swim and what booster sessions can be available for year fives.</p> <p>Lewisham Learning School Improvement Framework 2022-23</p> <p>The school are still Green. The HT has met with Giles they will have their 90-minute call with the Special Head in the spring term. Then there will be an inspection around the school.</p>
6.0	<p><u>REPORTS FROM COMMITTEES AND WORKING GROUPS</u></p> <p>Review and approval of committee terms of reference</p> <p>The terms of reference was sent to all governors prior to the meeting for the Finance Committee and the Pupil Progress and Wellbeing Committee.</p> <p>All governors approved the Committees Terms of References.</p> <p>Committee membership and link governor responsibilities</p> <p>Membership will be deferred to the next FGB meeting.</p> <p>Action: The clerk to send email regarding the current membership of the committees and who the link governors are.</p> <p>AC was asked if they would like to be the PHSCE link governor. AC agreed to be the link governor for PHSCE, this will be linked with the subject leaders.</p> <p>Commitment was requested for AS, JG and JB to attend the next finance committee meeting, who are short of governors for this committee. Governors agreed to attend the next Finance committee meeting to be held on 22 February 23.</p> <p>A chair is required for the PPW Committee. AS agreed, to Chair this committee. All governors approved AS chairing the PPW committee.</p>
7.0	<p><u>Keeping Children Safe in Education</u></p> <p>This was discussed in detail at the last FGB meeting in December.</p>
8.0	<p><u>POLICY REVIEW</u></p> <p>RSHE Attendance policy Nurture CCTV Pay Policy Behaviour policy Whistle Blowing policy All policies were ratified in principal and agreed by governors.</p>

	<p>All policies were agreed and approved. If Governors had a comment regarding the policies, they are to email the HT.</p>
9.0	<p><u>TRAINING ATTENDED BY GOVERNORS</u></p> <p>The HT advised governors are to look at all the training sent to them before the meeting and to attend relevant courses.</p> <p>MF will be attending the Tackling the Race Toolkit. Safer Recruitment is to be attended by governors MF has had Safer Recruitment training.</p> <p>JG and AS stated they will try to attend Safer Recruitment training.</p> <p>Action: The clerk to resend training dates to all governors.</p>
12.0	<p><u>DATES AND TIMES OF FUTURE MEETINGS</u></p> <p><u>Wednesday 14 June 2023 6pm (To be confirmed in person or virtual)</u></p>
13.0	<p><u>ANY URGENT BUSINESS AND ITEMS FOR NEXT MEETING</u></p> <p>Date for TLR FOCUS GROUP MEETING TO BE AGREED</p> <p>The TLR has been agreed for the 10th February</p> <p>The Challenge partner review is due on the 27th, 28th February and March 1st. One of these days is a strike day. The review will be reduced to two days, because of the initial strike.</p>
14.0	<p><u>Pay Committee</u></p> <p>3 staff to go up to U3</p>
	<p>The pay committee will be held after the Finance Committee on the 22.02.23.</p> <p>PT 1 of the meeting ended at 8.10 pm</p>

pp *McOrnery* MF
 5/07/2023

